



**Building Automation Systems (BAS)
Maintenance and Repair Services for New Hampshire Hospital**

**OFFICIAL RESPONSES TO VENDOR QUESTIONS
RFP 15-DHHS-DCBCS-NHH-01**

No.	Question	Answer
1.	Section 3.1 How many total semi-annual visits are expected over the life of the contract?	Four (4) semi-annual service visits must be conducted over the life of the contract.
2.	Section 3.2 How many total monthly service visits are expected per year over the life of the contract?	Twelve (12) per year.
3.	Section 3.1 & Section 3.2 Can the selected Contractor combine a semi-annual visit with a monthly visit or are two separate visits expected for the month in which a semi-annual visit is due?	No. The Semi-annual service visits cannot be combined with a monthly service visit.
4.	Section 3.3.1 Is the Contractor expected to provide a laptop for remote monitoring of the HVAC systems?	Yes. The laptop is for the Contractor's own use. The laptop will not become property of the State.
5.	Upgrades are not mentioned in this RFP. Is it expected that system upgrades be included in the bid proposal?	Systems upgrades are not part of the monthly or semi-annual service visits. If systems upgrades are necessary, the Contractor will be contacted to schedule a service call, for which the Contractor would bill the State at an hourly rate.
6.	Appendix F – Please clarify if a monthly & semiannual amount is being requested or if a total contract proposal amount is being requested.	Please see Addendum #3 on-line at http://www.dhhs.nh.gov/business/rfp/index.htm#